

REPORT TO THE COUNTY EXECUTIVE SECOND QUARTER, 2010

RECREATION & ADMINISTRATIVE SERVICES

The Recreation and Administrative Services Department submits the following report for the 2nd quarter of 2010:

- Attended the FY 2009 Roll Out meeting presented by MSP-EMHSD.
- Continued with Tyler MUNIS fleets & facilities web ex sessions to begin work order implementation process.
- Met with ISD staff regarding Precovery to Project Manager and GroupWise 8 transition.
- Held a Departmental Team and Expectation session facilitated by Tim Quinn for our Department.
- Set up monthly meetings with Frances Horgan, Bay County Purchasing Agent.
- Met with Homeland Security staff and Resilient-C consultants regarding grant and project accounting.
- Attended a presentation by Allied Information Solutions regarding GIS mapping services.
- Attended a webinar to become familiar with the Online Project Administration Link (OPAL) program affiliated with the Bay County Housing Rehabilitation Program.
- Met with appropriate Bay County staff members regarding the Sungard contract.
- Hosted the 2010 Shipshewanna on the Road show at the Bay County Civic Arena.
- Met with Bay City Public Schools and the Bay County Boys & Girls Club regarding upcoming changes to the 2010 Summer Recreation Program.
- Attended a PIO meeting to prepare for the 2010 May Day Exercise at the MBS Airport in Freeland.
- Held several meetings regarding the Housing Rehabilitation Program; PIP agent, grant deadline, etc.
- Met regarding with Bay County Emergency Manager regarding Public Information Officer duties and the Joint Information Center for update review.

- Attended the 2010 MSP Homeland Security Conference.
- Met with County Officials and the Columbus Avenue Community Development Committee regarding the County Market.
- Continued with the ISD user group meetings, and bi-weekly direct report staff division update meetings.
- Held meetings with Homeland Security staff in closing out the FY 2007 SHSP grant, while simultaneously working on several other opened grants.
- Attended a VSHRM "All a Twitter about Technology in the Workplace" seminar at the Horizon Center in Saginaw.
- Met with Civic Arena staff and Finance regarding Civic Arena's advertisement budget.
- Participated in the 2010 May Day Tabletop Exercise hosted by Saginaw, Bay and Midland Counties as part of a Regional Homeland Security exercise.
- Met with MSP-EMHSD and Regional Homeland Security staff to develop metrics for our Regional Homeland Security Strategy goals and objectives for future presentation to MSP.
- Met with ISD Director and Personnel Director regarding the vacant ISD position.
- Conference call with Mr. Tim Shireman of DELEG regarding the two EECGB grants awarded to Bay County.
- Attended the 2010 MACAO Spring Conference.
- Participated in the interviews for the position of Animal Control Officer.
- Met with Spicer Group Inc., to discuss the MNRTF land acquisition grant.
- Visit to Netsource One for potential disaster recovery services and off site location.
- Held a dedication at Pinconning Park in honor of the late Mr. Sam Charron, who was Michigan's 102nd State Representative.

- Met with Mr. Rob Cote of VIO Point to discuss security projects for Bay County.
- Met with Mosquito Control staff and Recreation staff to begin submission an annual report for the Recreation & Administrative Services Department.
- Met with Golf Course staff and Finance regarding the need to purchase additional golf carts.
- Met with Health Department Director upon request regarding the implementation process of Mitchell & McCormick.
- Attended developmental meetings regarding the placement of delinquent tax information on the county web site; Copier/Scanner; Bay 3TV partnership meetings; Department Directors; Quadrant; Tyler MUNIS Committee meetings; Incident Management Team meetings; Homeland Security Team meetings; Region 3 Homeland Security Grant Board; R3HSPB Committee meetings; Recreation staff meetings; Recreation and Administrative Service Staff meetings, and RAS division head meetings.

Animal Control

Shelter Animals

- Animal intake 479 cats, 303 dogs, and 14 other species. The second quarter animal intake was 796 animals.
- 29 cats, 134 dogs, and 13 other species were adopted. Total adoptions from the shelter were 157.
- 439 cats, 110 dogs, and 1 other species were euthanized.
- 11 cats and 59 dogs were claimed by their owners.

Compared to the first quarter of 2010, the shelter has experienced an increase of 100 animals for the second quarter.

Field Activities

- 1300 field calls resulted in field activities. The following calls represent the majority of complaints.
- 22 of those calls were after hour calls.
- 376 calls were for loose and aggressive dogs.
- 108 were barking complaints.
- 85 were cruelty (check animal welfare/condition) concerns.
- 245 calls were in regards to loose dogs.
- 25 calls were sick or injured animal reports.

- 355 loose & impounded animals,

The shelter experienced an increase of 338 field calls from the first quarter of this year.

- We are continuing to place our adoptable animals on the Bay 3 TV, Petfinders.com, the Bay County website, and the Bay City Times. We are working with the Bay County Humane Society to feature shelter animals for family pets. The Moose, 94.5 fm, came out on June 17 for 2 hours featuring various animals at the shelter and the Humane Society have made special packets to be given out to each animal that has been adopted out of the shelter also.
- We have been involved with the BAISD'S veterinarian technician's program and Dr Musselman has spayed and neutered 8 cats and dogs that had been purchased from the shelter. Clients who have had their animals through the program have been so happy with the care they have received at the BAISD and have been very appreciative for the chance to be involved.
- Brittany Barbeau become our third Animal Control Officer officially on June 11, 2010

Buildings & Grounds

- Major cleaning of 1st & 2nd and ground floors after flooding occurred on 3rd floor;
- Files moved from Clerks office to Community Center to dry out;
- Repainted offices, file rooms, storage rooms, break rooms;
- Replaced carpet in Clerk's office;
- Removed satellite dish from roof of Health Dept.;
- Purchased flowers for planting around County Bldgs.;
- Power washed first two floors of County Bldg.;
- Delivered and planted daylilies to Euclid Linear park;
- Weekly grass cutting for Treasurer's 20 foreclosed homes;
- Dismantled old smoke shack and built new one behind County Bldg.;
- Brushed out several hundred feet of trails for Pinconning Park;
- Poured concrete pads for three areas at the Civic Arena;
- Held Auction at Fairgrounds May 20, 2010 – huge success;
- Repainted back hallways for the Court facility;
- 3 trees were cut down at Farmers Market;
- Multi-Purpose Grants & LED quotes – documentation;

Housing Rehabilitation

- Completed and submitted to MSHDA for approval the "Categorically Excluded Environmental Review Process for Local Units of Government." This is part of the grant application.
- Completed the "Partnership Profile for Governmental Agencies" and submitted to MSHDA for approval. This document needed to be approved before we can begin our grant application.
- New Program Guidelines have been approved and released to MSHDA and BAH.
- Received Board approval allowing the County acting as a Property Improvement Program (PIP) Agent and finalized the application.
- Received Board approval allowing the County to offer the Federal Home Loan Bank as a supplement to the Community Development Block Grant funds.
- Completed and submitted Community Development Block Grant application.

Information System Division

- The retirement of Lydia Solinski, Senior Technical Coordinator, was received in the second quarter with the last day of employment on May 30, 2010. The Board of Commissioners approved the replacement of this position. Application have been received at the end of the second quarter with a selection taken place in the early part of the third quarter.
- TYLER MUNIS financial systems:
 - Ongoing resolution of outstanding issues are taken place.
 - The training and the process of budget prep for 2011 was presented by the Budget personnel with the final budget due in July of 2010.
 - The documentation of release 8.1 was presented to the finance department for review before placing the actual release of 8.1 in a testing library to begin implementation and roll out of the upgraded version..
 - The Fleet and Facility application is ongoing.
 - The self service module of the online vendor access is in final preparation for release to the vendors that supply Bay County with supplies and other necessary purchasing items.
 - Tyler Content Manager is in the process of rolling out to the entire MUNIS user community in the third quarter of 2010.
- The Help Desk has reported 108 current open work orders and projects. During the

second quarter 1028 works orders were opened. A total of 980 work orders have been closed in the second quarter. The continued process of having the Help desk personnel dedicated to projects on a regular assigned day has assisted in maintaining the reduction in open work orders as well as long term projects.

- The Charter connection of fiber has been installed and functional on July 1, 2010. With this redundancy access to the Internet, the County does not need to rely on only one access to the Internet which will mean uninterrupted Internet access.
- The training and rollout of Group Wise 8.0 will continue to take place during the third quarter of 2010.
- Mitchell and McCormick health department software has been installed and the process of building the system for the customization of Bay County is in process. Go-live date for this application will take place on July 9, 2010 with the conversion of the current Health department from the iSeries platform and actual full usage will take place on the morning of July 12, 2010.
- The .NET version of the BS & A delinquent tax software has been installed and no known issues occurred with this implementation. The treasurers department now has all of the .NET taxation software installed as their main processing modules.
- The Register of Deeds had a total of 11 new PC's installed and replaced their legacy equipment.
- Prosecutor attorney's office had 7 laptops and 8 desktop scanners installed in the second quarter of 2010. Cherry LAN training has taken place and the roll out of the NET Arms inquiry access has taken place.
- The sheriff departments camera system has been replaced and six new PC's with dual NIC cards have been installed and built to the specifications required to access the camera system from individuals office to view and when necessary, the copying of specific activities via the camera system.
- A total of six new PC's were ordered for central dispatch with dual video cards for processing at the call stations. An issue with the original four PC's for replacement caused hardware errors which resulted in the return of the four PC's with full credit to Dell. The six new PC's were properly configured for the usage of the desktops in Central Dispatch.
- The user group process has been in review with the internal ISD personnel to present security findings and other solutions to the members of the user group in the third quarter of 2010.

- A RFQ was sent to a number of disaster recovery companies with the intention of pursuing a more cost effective and efficient solution. Net Source One was selected due to the cost, flexibility of their solution and feasibility of their location. The process with final documentation will be presented to the Board of Commissioners for final approval in the third quarter of 2010.

Purchasing

Bids Awarded:

- Pinconning Park Engineering Service for Buildings & Grounds
- Huron County UPS Project for Homeland Security
- Homeland Security Side Scan Sonar
- Solution Area Planner
- Homeland Security Gladwin Radios
- Homeland Security Huron County UPS

Bids Released:

- Homeland Security – Genesee County Generator
- Homeland Security Side Scan Sonar
- Solution Area Planner
- Homeland Security Gladwin Radios
- Homeland Security Huron County UPS

Bids Prepped not released:

- Fairgrounds Lighting
- Civic Arena Vertical Axis Turbine
- County Building Chiller
- Juvenile Home Wind Turbine
- LEC Lighting

Other Items:

- Began Public Information Officer independent study classes
- Attended budget prep classes and began to gather materials for the 2011 budget
- Attended various meetings regarding the above RFP's/RFQ's
- Attended County Auction specifically for vehicle sales, coordinating the release of the vehicles and ensuring all the documentation was in order
- Prepared Journal Entries for credit card allocation
- Presented the Vendor Self Serve module to the Munis Committee, follow up presentation to be scheduled.

Recreation

Golf Course

- As of the end of June our numbers have been up from last season. So the mid way point is looking good. The weather has been pretty inconsistent, but the play has been steady. We have had either too much rain at one time or extreme hot and humid weather for a period of time. This weather does impact the amount of play we have, however we have been happy with the numbers so far. Our group business has begun and these events have been a success year to date. We have many more outings on the calendar and are excited to host them. Many are new to the schedule so we hope to build lasting relationships with them.
- Our league play is in full swing with most wrapping up the first half of the season. Our league play is the staple to a large part of our business with 30 leagues for 2010. We have had one issue with leagues which is actually good for the course. We have been running out of golf carts 2 to 3 days per week during league play. This means the number of riding golfers have increased, and we are in the process of attaining some additional carts to fix this issue.
- The course has had the opportunity to do some advertising through Citadel Broadcasting that gained us exposure on WIOG, WHNN, Z93, and Wheelz at no out of pocket charge. We are excited to see the turnout from this marketing.
- All in all the season is in full swing and things are going well. Our pro shop sales are up from last year and our tournaments are quickly approaching. We are excited for the rest of the season and hope mother-nature cooperates.

Civic Arena

- The Arena hosted Shipshewana on the Road and Blackout Cage Fighting, two dry floor events that were very successful. There were a lot of positives that we heard from the events and there are things that we are improving for future events. Our schedule of dry floor events is beginning to take shape and possible future events are in the works.
- In coordination with the dry floor events the new north entrance was completed and looks very good. The amount of light that comes into the lobby has increased considerably and looks much more attractive.
- The Adult Spring Hockey League was down slightly in its numbers, however our Summer Adult League has 25 teams, which is a nice increase from previous years. Along with the summer leagues, we have 19 Summer High School Teams skating for the summer. These numbers are up from years past and we are excited about what this means for the future.
- The pro shop has new inventory coming in and will be ready for the end of the summer league and the beginning of the Fall League. With top of the line equipment and top selling merchandise we look forward to its sales.

Community Center

- Summer Recreation is in full swing and the kids are having a blast. The staff is doing a great job of hosting a wide range of activities to help the kids become more well rounded and always to have fun. The program was cut by 3 weeks due to budget cuts, however the reception has been very positive from parents and kids alike. With the cuts the program has not suffered in what it offers to the kids. The counselors have done a good job filling the days and making sure the kids getting everything they deserve.

Region 3 Homeland Security

- The pool is opened and in full swing. The recent hot weather has bid well for the pool. We have also done some advertising for the pool with Citadel Broadcasting and their WIOG station to promote the pool as much as we can. We are hosting 3 WIOG days every other Wednesday with the first one starting on July 7th. WIOG comes out with their "street team" and makes call ins to the station to bring people out, play games with the pool goers, and hand out free prizes all trying to attract people to the Community Center. Along with on air adlets promoting the pool these 3 Wednesdays hope to bring out more swimmers. The first WIOG was a huge success. The pool was full, we had a DJ, pool games, the street team from WIOG, and an excited bunch of kids. We look forward the future days and how the numbers are at the pool.
- The Region 3 Homeland Security Planning Board(R3HSPSB) is meeting on a monthly basis. The main goal has been to purchase equipment that the R3HSPB has prioritized. We have purchased equipment for communications, First Responder Safety and Critical Infrastructure Protection.
- The FY.07 SHSP & LETPP grant is extended to 10/29/2010. Monies have been expended for Planning, Exercise/Training and Equipment. Allowable cost justifications (ACJ's) were submitted & approved. DHS has requested EHPSM(Environmental & Historic Preservation Screening Memo) for most projects and we are submitting them as the information is provided.
- The PSIC grant is moving forward. We are currently waiting on the EHPSM for the Bay County tower. The CAD project for Huron/Tuscola is now in the EHPSM phase.
- The FY08 Interoperable Emergency Communications Grant Program held a Communications exercise on 6/14/10. This grant ends 8/31/10.
- The FY08 HSGP for \$3,485,750 has been allocated by the committees and the R3HSPB has approved the submission of Project Justifications for the committees. ACJ's will be submitted to the committees & the R3HSPB for submission to MSP in July.
- The FY09 HSGP grant agreement has been received and it is in the amount of \$3,376,729.

- Resilient C is working with us to develop a system in Munis to produce the reports needed to go to EMHSD, the R3HSPB and the Counties.

CORPORATION COUNSEL

- During the second quarter of 2010, the Department of Corporation Counsel/Risk Management continued to draft and review various agreements. With the County continuing as fiduciary, the Department provided supportive services to the Region 3 Homeland Security Board by reviewing grants, bids and agreements for transfer of ownership of various equipment and projects.
- An amendment to the Bay County Employees' Retirement Ordinance was drafted and approved by the County Commission. The County Treasurer and the Bay-Arenac Behavioral Health Authority representative are new voting members and seats representing members were realigned.
- The County Clerk was defended in a law suit disputing the inclusion of judicial incumbent status on the August primary ballot. The Michigan Court of Appeals decided that the ballot was legal as printed which saved the County the expense of reprinting ballots.
- Renewal of the contract shared among the small townships for extra services of a Sheriff's Deputy was renewed. The City of Auburn's contract for extra services of a full-time Sheriff's Deputy was renewed by the parties for another year.
- Beginning in May, Legal Intern Nicholas Madaj is assisting the Department by performing legal research and other supportive services.

CRIMINAL DEFENSE

No Report Submitted.

ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT

Community/Economic Development

- Invited by the Huron County Economic Development Corporation to participate in Michigan Economic Development Corporation (MEDC) video conference to discuss the potential for the two (2) counties to work together towards increasing water based business's and commerce in the Saginaw Bay area. Video conference was held in Bad Axe and several initiatives of the MEDC were discussed with follow up to Bay Future, Inc. Recognized as possible funding for the muck filtration device, this information was conveyed to inventor Duperon and inventor's agent.
- Facilitate the development of a new Agribusiness Council comprised of local ag-

industry, local government, economic and environmental representatives to actively promote the importance and value of agriculture to our local economy. The Council agreed a top priority is to be the development of outreach materials promoting local agriculture products, processors, and manufacturers. A 12-15 minute public education video will be produced along with informational handouts for presentation and display at civic organization meetings, Chamber business group functions, etc.

- Invited by Chamber to participate in the 2010 Community and Economic Development Council to assist in the identification of specific objectives to focus community enhancement on Transportation, Environmental, Collaboration, and Community Development.
- Participated in forum for Electric Transmission issues, requirements and planning needs of the rapidly expanding renewable energy within Bay county area and neighboring communities. Bay County served as co-host for the well attended informational session with ITC Holdings Group as guest speaker.
- Invited participant at the Great Lakes Bay Region Advocacy Council to discuss the Bay County Federal Earmark request prepared by EA&CD for federal funding on US 10 and Garfield Road Interchange and roadway improvements.
- Responded to request for assistance by Bangor Township Supervisor Terry Watson and followed up with meeting Dr. Dan Hatton of the Bangor Township Green Team for technical assistance on their grant writing efforts. Bangor's Green team has a number of priority areas and EA&CD Director time could only be limited to one priority area - the proposed self powered public restroom along the rail trail along Patterson Road. Investigate possible grant funding sources: Requested information on energy needs at restroom facility and provided Bangor with contact information of local solar and renewable energy expert to assist them in their grant. Still need energy use demands specifications at the restroom.
- Provided Bay County EACD department information to be displayed at the Great Lakes Regional Expo, a forum with over 500 people attending.
- Transition Housing Rehab to Admin Department and was requested/agreed to take on the task of preparing the Community Development Plan for the application to the Michigan State Housing Development Authority (MSHDA).
- Distributed meeting notice information for the Michigan Port Collaborative spring meeting, working to provide access a designated funding source (from commercial shippers) for the dredging of small boat harbors, to enhance boat access to the Saginaw Bay.
- Participated with Dow on the Net Zero Home opening in Williams Township promoting

reduced energy consumption and small residential energy generation.

- Participate in site visit to Tobico Marsh at Dennis Bragiel's request (Kawkawlin Township Supervisor) to explore ways to provide secondary access or road connectivity to South Linwood Beach Road. Meeting had been requested by Kawkawlin Fire Chief due to earlier fire at Tobico required the dead-end road to be closed, stranding residents. The road request was placed on the Hazard Mitigation Plan by Chris Izworski, and coordination with DNRE on the emergency exit route near the marsh is being explored.
- Attend the Dow Kokam ground breaking of th new lithium battery plant and heard Vice President Joe Biden speak to new energy ops such as Great Lakes Bay Region being a magnet.
- Assist the Gypsy Moth Coordinator on the Emerald Ash Borer (EAB) Work Plan and communications plan.

Environmental Affairs

- Hosted the 2010 Spring Saginaw Bay Coastal Initiative (SBCI) meeting to review and update the Work Plan for 2010-2012 at the Doubletree Hotel. In conjunction to serving as the local coordinator for Saginaw Bay public forum by Scotts (Miracle Go) to promote low P or no P fertilizers and products. Over 150 people attended throughout the day long event(s).
- Began (April) holding regular standing weekly meetings Monday afternoons with Rick Pabalis and Corey Sitkowski of Building s and Grounds for coordination of activities and updates with the two Energy Efficiency Community Development Block Grants. (EECDBG).
- Hosted a SBCI Combined Sewage Overflow (CSO) Work Group meeting to work on finalizing the public education presentation.
- Participated in monthly meetings of Saginaw Bay Watershed Initiative Network (WIN) meetings reviewing grant requests and assisting with planning aspects the Bay City Tall Ships Green Village, new this year focusing on Great Lakes water conservation and environmental stewardship.
- Participated in teleconference call with Tom Hickner and the MUCC in Lansing on pending new rules on CSO/SSO reporting requirements.
- Attend the informational meeting on upcoming small grant funding from the Healing Our Waters Coalition, in conjunction with Freshwater Future.

- Participate in several discussions on Phragmites removal proposed for Pinconning with Commissioner Duranczyk and Mike Gray, Chuck Lichon, and Joe Rivet. Assisted in clarifying the actual need of grant dollars and removal location for Bay County purposes - will be limited to the shoreline of Pinconning Park; submitted request for authorization to the Bay County Commissioners to apply for funding.
- Made several educational presentations on renewable energy, water quality, and Saginaw Bay community issues to five (5) 6th grade classes at Handy Middle School at the request of local teacher, approximately 120 students.
- Served as (annual) guest speaker at the Bay County Leadership Academy graduation day informing class of 24 local leaders of natural resource issues, water quality concerns and current trends.
- Requested by (MDNRE)_to assist in project scoping meeting for The Nature Conservancy's work in the Saginaw Bay area.
- Participate in United Way Board meetings
- (FYI) Participate in three (3) monthly (evening) Citizens Advisory Group (CAG) meeting as a community representative (not Bay County) from Bay City.

Geographic Information Systems (GIS) (D. Westbury / D. Englehardt)

During the second quarter of this year, the staff of the GIS Program has been busy with the following activities:

- Worked towards obtaining Aerial Photography in 2010
- Assisted Equalization Department in Updating and completion of the 2010 GIS Parcel Database
- Updated or enhanced various GIS data layer including Business data, Zoning, roads, elevation, flood plains, etc.
- Developed a database of addressing errors and other addressing issues in the county
- Misc. GIS map requests - Environmental Affairs & Community Development,, Board of Commissioners, County Executive, Administrative Services, Saginaw Basin Land Conversance, Tall Ships, various public requests
- GIS Tech Support for: Equalization, Drain Office, Health Department, Gypsy Moth, Emergency Services, Townships, Cities, 9-1-1 and others
- Continued to pursue the merging of the Bay County Tax Query System and the Bay County Property Access System into one cohesive system
- Worked with Bay County Emergency Management to finalize the Hazard Mitigation Plan
- Coordinated a demonstration of the Pictometry software and digital imagery product

Gypsy Moth Program (A. Wallace)

During the second quarter of this year, the staff of the Gypsy Moth Program has been busy with the following activities:

- **Population Monitoring**

Egg masses were collected for winter mortality and all had significant hatch by the second week in April. In the beginning of May the larvae were placed in a new rearing cage in Pinconning Park for use in Educational programs and outreach activities. Hatch on undisturbed egg masses was also first observed the second week in April.

In addition to monitoring in known sites, staff members answered complaint calls from homeowners throughout the county. During May, the majority of these complains were due the Eastern Tent Caterpillar, a native caterpillar that builds silk "tents" in fruit trees before moving to the oak, maple and aspen to finish their feeding. In late June, the calls were due to Cottony Maple Scare, other native insect, which feeds on maple, magnolia and some fruit trees.

Staff also answered complaint calls concerning emerald ash borer and have found additional sites of infestation located in Fraser, Pinconning, Garfield and Mount Forest Townships. Trees in the parking lot north of the County Building were also confirmed as infested during the EAB Treatment Demonstration Program held June 30, 2010. Die back and extensive woodpecker damage to ash trees has been noted throughout the county indicating that the EAB infestation is beginning to kill large numbers of trees in Bay County.

- **Advisory Meeting** - June 29, 2010 the Gypsy Moth Advisory Committee met to review preliminary 2011 Gypsy Moth Suppression Program Budget. Committee members voted to recommend that the millage not be collected in December of 2010 due to the large fund balance which the Program has built up.

- **Emerald Ash Borer (EAB) Treatment Demonstration Program** was conducted on June 30, 2010 in the parking lot north of the county building. The event was filmed for Bay 3-TV and was covered by the Bay City Times.

- **Educational Programs**

Program staff conducted educational programs And had informational booths at the Ed Goldson Compost Pickup held in Veteran's Memorial Park; Delta College's Earth Day Celebration, Bay- Arenac ISD, Auburn Elementary School, the Bay City Garden Club Garden Walk, Shoreline Districts Cub Scout Day Camp and lead interpretive walks at Pinconning County Park and the Saginaw Bay Land Conservancy Pinconning Reserve during this quarter.

Mosquito Control (T. Putt & staff)

During the second quarter of this year, the staff of the Mosquito Control Program has been busy with the following activities:

- Mosquito season is here and Bay County Mosquito Control is doing its best to get mosquitoes under control. The annual spring woodland-pool treatment program marked the beginning of BCMC's mosquito control season. Control efforts included aerial spraying (over 40,000 acres) using one helicopter (Clarke Mosquito Control) and two fixed-wing aircraft (Earl's Spraying Service, Inc.), with the focus on areas near cities, towns and large developments. We're seeing few spring *Aedes* adults these days, but have shifted to the bothersome *Aedes vexans* and *Coquilleltidia perturbans* adults collected in traps both of which can be troublesome to residents.
- Throughout the warm weather months, BCMC will be busy treating larval or adult mosquitoes originating from woodlots, floodplains, freshwater wetlands, grassy fields, wet meadows, roadside ditches, ponds, catch basins, as well as containers. We've treated ditches in townships that have received enough rain to trigger a mosquito hatch and been back in woodlots and floodplains treating larvae. The number of complaint calls has increased as expected in areas near floodplains.
- Two training sessions were held for both new and returning seasonal staff members to prepare them to test with the MDA as certified technicians. Most started working by mid May and will be with us until the end of August.
- Public education efforts continued with information distributed regarding artificial containers and basic homeowner control techniques. Presentations were given at Kolb Elementary School, Auburn Elementary School, Handy Middle School and two summer daycares – Fremont Center and Center Plaza Daycare.
- We continue to monitor for West Nile virus this season by testing American Crows, Blue Jays using the VecTest kit and by submitting mosquitoes to Dr. Walker's lab at MSU. Through June 22, we have tested two Blue Jays that were both negative for WNV. Furthermore, we have submitted 10 *Culex* species mosquito pools containing 122 adult females (WNV testing) and 26 *Cq. perturbans* pools containing 426 adult females (EEE testing) to MSU; results are pending.
- A few other items of interest: the first of two tire drives was held May 15 with 2,642 tires collected; this first tire drive was held concurrently at the Bay County Fairgrounds and Pinconning County Park; Justin has been busy this spring installing nine more GPS units in pick-ups; Jake Britton of Clarke Mosquito Control visited on May 20 to check the MMD's of ULV machines for our entire fleet (thanks again,

Transportation Planning Division (D. Engelhardt)

During the second quarter of this year, the staff of the Transportation Planning Division has been busy with the following activities:

- Completed Base Year Data for the Travel Demand Model
- Developed and completed the FY 2011-14 Transportation Improvement Program
 - Hosted a Public Open House for the 2011-14 TIP
- Hosted the MDOT's "Training Wheels" on road bike facility course at the Bay County Community Center
- Developed and completed the FY 2011 Unified Work Program
- Continued modifications and amendments to the FY 2008-11 TIP, TIP maps and eTIP file as required
- Attended regular meetings for:
 - Riverwalk/Railtrail
 - BCATS Tech and Policy Committees
 - MTPA monthly meetings in Lansing
- Continued work on the BCATS Non-Motorized Transportation Plan
- Collected PASER Data for the Asset Management Council
- Attended the Bay Region Non-Motorized Summit in Flint

EQUALIZATION

No Report Submitted.

FINANCE DEPARTMENT

No Report Submitted.

HEALTH DEPARTMENT

Administration

- Demand for the H1N1 vaccine declined significantly during Second Quarter. The Health Department accepted appointments for those seeking the vaccine and staff provided 6 mobile clinics during the quarter. The Communicable Disease Program staff continues to provide ongoing disease surveillance. The H1N1 Response Debrief and Appreciation Luncheon was held at the Doubletree. Participants included Health Department and Division on Aging staff, senior volunteers from the Division on Aging, staff from physician practices, schools, SVSU Nursing Program, Red Cross, and MSU Extension. Participants were encouraged to provide input regarding what went well and what needs improvement concerning the Health Department's response to the pandemic. A community survey is also being conducted and this information will be included in the After Action Report.

- The Health Department is continuing work on its Strategic Plan. Second Quarter was spent ramping up for the implementation of the Health Department's new financial and program management software. Once implemented, work flow will be analyzed to determine if any changes will need to occur to continue improving services to our customers. "Go Live" is slated to occur the week of July 12.
- The Division on Aging underwent its program review in April, performing very well. Congratulations on a job well done!
- The Health Department and Division on Aging (DOA) continue to work with Bay-3 TV to implement the yearly programming calendar. All Health Department Divisions/Programs and the Division on Aging Programs are presenting items for broadcast on Bay 3-TV. During the second quarter, the following Health Department segments were presented:

April:

- Bay County Emergency Management & Red Cross (Spring Weather Awareness)
- Reality Matters: Sex & STD's (video)
- Hearing & Vision Department Information
- Educate Yourself, Protect Yourself Inside the Prison System (video)
- Bay County Emergency Management (Plan to Survive)
- Smoke-free Law Information

May:

- Taking Charge of Your Life (video)
- Smoke-free Law Information
- Children Special Health Care Services (CSHCS)

June:

- Smoke-free Law Information
- CSHCS
- Magic Johnson Story (video)

Meetings/Trainings attended by Health Director:

- Board of Commissioner and various Board Committee Meetings
- Monthly Health Department Staff Meetings
- Bi-Monthly Health Department Management Team Meetings
- Monthly Department Head Meetings
- Monthly Michigan Association of Local Public Health (MALPH) Board meetings in

- Lansing, and participated in MALPH's State/Local Preparedness Workgroup and the Accreditation Quality Improvement Process (AQIP) Workgroup
- Monthly Human Services Collaborative Council (HSCC) Board and Steering Committee Meetings
- Monthly Nathan Weidner Child Advocacy Board Meetings
- Quarterly Bay Health Plan Board Meeting
- All-Day Staff In-service Training
- MI Health Information Association Meeting
- Smoke-Free Law Workplan Overview Meeting
- Division on Aging Volunteer Appreciation Dinner
- Federal Health Reform Forum
- Exit Conference with Region VII Area Agency on Aging
- Great Lakes Homeland Security Conference
- FCC Rural Healthcare IT Pilot Program Teleconference
- Planning Meeting for H1N1 Response Debrief
- Legislative Luncheon
- Various Meetings with Finance Department Staff
- H1N1 Response Debrief and Appreciation Luncheon
- Mitchell and McCormick Software Training
- Division on Aging Senior Olympics Award Ceremony
- Nurse's Organization Contract Negotiations

Children's Special Health Care Services (CSHCS)

- Judy McGee participated in a teleconference for Children's Special Health Care Services (CSHCS) on April 21, 2010.
- Marilyn Laurus, R.N. and Kathy Janer, R.N. attended the annual Healthy Mothers – Healthy Babies conference in Mount Pleasant on June 3 and June 4, 2010.
- On June 23, 2010, Mary Jo Braman, R.N., and Judy McGee participated in a CSHCS teleconference.
- CSHCS staff attended training for the Mitchell & McCormick system throughout June.
- During this quarter, 12 clients received a nursing plan of care, 22 care coordination level two services were provided, and 11 case management services were provided.

Communicable Disease (CD) Division

- CD Clinicians investigated 57 animal bites, 2 confirmed cases of viral meningitis, 2 cases of Norovirus, 2 cases of Campylobacter, 1 case of Listeriosis, 3 cases of Streptococcus Pneumoniae, 1 case of Pertussis, and 2 cases of Chickenpox; all confirmed by laboratory testing.

- May 20, 2010 Tenth Annual Michigan Communicable Disease Conference, held at the Bay City Doubletree Hotel and Conference Center. Attended by Marilyn Laurus, MCH Services Manager, Susan Guc, RN, Kathy Janer, RN, Kathy Trepkowski, RN, Mary Jo Braman, RN and Cindy Ashley, RN.

Division on Aging

- The Cinco de Mayo Celebration was held at the Canteen on May 6, with 32 people attending.
- A spring series of Osteoporosis Strength Training Classes was held in April and May with 39 persons attending.
- A Volunteer Recognition Dinner was held on April 14, with 136 persons attending. The Diamond Gem winners and nominees were honored at the same dinner.
- Frozen meals were provided to the grant-funded Home Delivered Meals and Congregate Meals customers for use during emergencies.
- The Bay County Olympic Games were held from May 26 through June 11. There were more than ten different events and activities. Approximately 225 people participated in this year's games.
- Presentations on Durable Power of Attorney for Healthcare were scheduled at all of the Dining Centers during this quarter.
- Acrylic painting classes were held on April 5, May 3, and June 7. A total of 53 meals were served in conjunction with the classes.
- A dinner/theatre program, The Producers, was held on April 21 in collaboration with the Bay City Players; 172 persons attended this program.
- A picnic meal/concert was provided in collaboration with the Bay Arts Council on June 16 with ten people attending.
- Two presentations on Depression and Medical Conditions were scheduled on May 10 and May 12. One of the programs will be featured in September in the Second Act, Life at 50+ television program sponsored by Delta College's 50+ Just Like Gold program.
- All budgets and narrative for the fiscal year starting October 1 have been completed and submitted to the Region VII Area Agency on Aging office for review.

- A Driver Safety Program was held June 15 and June 17 in collaboration with AARP and Hampton Township.
- Division on Aging staff participated in the 50+ Health For Life Expo at Delta College on May 8.
- A presentation on services for seniors was completed on June 1 for the Amputee Support Group.

Emergency Preparedness (EP)

Meetings/trainings attended by Division Manager over the quarter:

In addition to monthly Health Department staff meetings, monthly 800 MHz radio drills for MDCH OPHP, Region 3 HPN, & 3rd District Emergency Management, and monthly 3rd District Emergency Management E-Team Drills, staff participated in the following activities:

April

- Submitted SNS Plan and support plans to MDCH OPHP
- Planned and Facilitated BCHD Annual Staff In-service Training Day
- Attended Region 3 EPC Meeting
- Region 3 HSPB Citizen Preparedness & Participation Sub-Committee Meeting
- Attended MBS Airport Tabletop Exercise in Freeland
- BCHD Immunization Coalition Meeting

Health Educator Specific Activities: Dominic

- PIO Meeting

May

- Attended Great Lakes Homeland Security Conference in Grand Rapids
- Participated in Bay County's EOC activation in support of Region 3 HSPB's full-scale airport exercise
- Region 3 HSPB Citizen Preparedness & Participation Sub-Committee Meeting
- Attended MDCH Communicable Disease Conference
- Planned and Facilitated BCHD H1N1 Response Debrief & Appreciation Luncheon
- Mitchell & McCormick Administrator Training
- Meeting at BAISD for their REMS Grant to go through draft Infectious Disease Plan

Health Educator Specific Activities: Dominic and Rachell

- GM Powertrain Health & Safety Fair

June

- Attended Munis Budget Training at County Building

- Tri-County EPC Meeting
- Attended Region 3 HPN Joint Planning Board/Advisory Committee Meeting
- IMT Meeting
- Attended Region 3 EPC Meeting
- Inventoried and organized Emergency Preparedness equipment and supplies
- Health Educator Specific Activities: Dominic and Rachelle
- Attended Mitchell & McCormick Training Sessions on 6/2, 6/16, 6/17, 6/22
- Homeland Security Team Meeting (Dominic)

Attended the following monthly meetings (Melissa) throughout this quarter:

- Region 3 HPN Advisory Committee Meeting
- Region 3 HPN Planning Board Meeting
- Region 3 EPC Meeting
- MDCH OPHP Monthly EPC Conference Calls

Acronyms:

BRMC = Bay Regional Medical Center
 EPC = Emergency Preparedness Coordinator
 EMC = Emergency Management Coordinator
 HSPB = Homeland Security Planning Board
 MEMS = Modular Emergency Medical System
 MSP EMHSD = Michigan State Police Emergency Management & Homeland Security Division
 ISD = Intermediate School District
 LEPC = Local Emergency Planning Team
 LPT = Local Planning Team
 MIHAN = Michigan Health Alert Network
 MDCH OPHP = Michigan Dept. of Community Health Office of Public Health Preparedness
 HPN = Healthcare Preparedness Network
 NEHC = Neighborhood Emergency Help Center
 HSEEP = Homeland Security Exercise and Evaluation Program
 SOP = Standard Operating Procedure
 JIC = Joint Information Center
 ARC = American Red Cross
 EAP = Emergency Action Plan
 GIS = Geographic Information Systems
 EAP = Emergency Action Plan
 EOC = Emergency Operations Center
 REMS = Readiness and Emergency Management for Schools
 ICS = Incident Command System
 T&EPW = Training & Exercise Planning Workshop
 HST = Homeland Security Team Meeting
 PHEP = Public Health Emergency Preparedness
 CDC = Centers for Disease Control and Prevention
 SNS = Strategic National Stockpile

Environmental Health

FOOD SERVICE		SEPTIC, WELL, and MISC.	
Fixed Food Est. Inspections	131	Number of Parcels Evaluated	59
Mobile, Vending & STFU Inspections	4	Number of On-Site Sewage Disposal Permits Issued	20
Temp. Food Est. Inspections	42	Number of Alternative/Engineered Sewage Systems Approved	3
Follow Up Inspections	12	Number of Failed System Evaluations Conducted	5
Number of Plans Received for Review	4	Number of Complaints Regarding Sewage Investigated	3
Number of Plans Approved	0	Number of Well Permits Issued	16
Consumer Complaints Investigated	26	Number of Abandoned Wells Plugged	11
Foodborne Illness Complaints Investigated	1	Number of DHS Related Inspections Completed (Day Cares, AFC Homes, Etc.)	6

***These are Preliminary Numbers That Are Subject to Change**

- The Environmental Health Division is beginning to implement a new comprehensive software system that will track permits, inspections and correspondence for all of its associated programming.
- Beach testing season began on Memorial Day weekend. Bay City State Recreation Area will be tested four times per week and qPCR testing equipment will be purchased with two supplemental grants received through the Michigan Department of Natural Resources and Environment (MDNRE). The new testing equipment will allow the health department to cut the time to analyze samples from 24 hours to less than six.

Family Planning

Number of Unduplicated Persons Receiving Services in Family Planning Clinic	Number of Encounters in Family Planning Clinic
569	584

- The Family Planning Program will be implementing a new clinical management software system beginning in July, 2010. This new software system will help digitize medical records for established clients and promote efficiency in the office and clinical setting.

Health Education and Wellness

April

Health Educator Specific Activities-Dominic:

- Training at Smoking Cessation Resources (Michigan Cardiovascular Institute)
- Presentation at Bay County Literacy Council Program
- Delta College Health Fair

Health Educator Specific Activities-Rachelle:

- CPR/AED Training
- Training at Smoking Cessation Resources (Michigan Cardiovascular Institute)
- BCHD Environmental Health Division Meeting
- Tobacco Free Michigan Meeting
- Breastfeeding Coalition Meeting
- Taped MI Smoke Free Law Presentation for Bay 3TV
- Delta College Health Fair

MI Smoke Free Law Community Presentations:

- 4/7 Pinconning Library
- 4/8 Auburn Library
- 4/12 Amvets Post
- 4/13 Sage Library
- 4/14 Literacy Council
- 4/16 Wirt Library (Four Sessions)
- 4/20 Auburn Hotel Staff Meeting
- 4/20 Bay County Commission
- 4/29 Spinning Wheel Staff Meeting

May

Health Educator Specific Activities-Dominic & Rachelle:

- Attended Mitchell & McCormick Training Sessions on 6/2, 6/16, 6/17, 6/22
- Breastfeeding Coalition Meeting

Eat Safe Fish & Game Consumption Program

School Classroom Programs and Field Trips:

- An estimated 800 students attended classroom programs and field trips to the Bay City State Recreation Area and learned how to use the Michigan Safe Fish Consumption Advisory. As a result of the presentations, they know what fish are safe to eat and why the advisory is needed. Final attendance figures will be available after June 30, 2010.

Partners meeting and discussion for grant future:

- A discussion was held regarding the potential for renewing the Fish Consumption Advisory Grant with Kory Groetsch, MDCH, an EPA representative and all grant partners. The EPA representative was complimentary of the current outreach efforts and said the partnership was the best in the country.

Safe Fish and Game Program Presentations

- Kiwanis Club: Six people attended.
- Self Sufficiency Task Force, Senior Task Force, and Adult Needs Task Force: An explanation of the Safe Fish Consumption Guide was provided to a total of 30 people all representing organizations which provide for those in need. Safe fish consumption brochures were provided to agencies for distribution. In addition, participants provided suggestions for community outreach.
- NAACP Executive Meeting: A presentation on safe fish consumption was made to the Executive Committee of the NAACP. Approximately 150 brochures were given to Executive Committee members who will distribute them to Gethsemane Baptist Church, 2nd Baptist Church, and St. Mary's Catholic Church. In addition, members planned to discuss other ways for the community to learn about the advisory.
- American Dream Grant families: Twenty people who participate in this United Way program were provided with information and materials on safely eating fish.
- Breastfeeding Initiative and Breast feeding Club – A total of 12 new moms have learned about eating safe fish through the Breastfeeding Club or the breastfeeding program for WIC participants.

Wellness Program

- Michigan Adventure Physical Activity Challenge: Preparations are nearly complete for introducing a new, 15-week exercise program for Bay County employees and family members.
- Smoking Cessation: Two employees have completed smoking cessation classes and have quit smoking.
- Agreement: Renewal of the Delta Fitness and Recreation Center Agreement was approved by the Board of Commissioners.

Health Screening Clinic (HIV/STD)

STD/HIV Clinic Staff investigated 78 cases of Chlamydia, 14 cases of Gonorrhea, 1 case of secondary Syphilis,

1 case of chronic Hepatitis B and 13 cases of chronic Hepatitis C; all confirmed by laboratory testing.

Clients tested for STDs: 158 total (101 Males and 57 Females)

Total Clients tested for HIV: 103

Hearing and Vision Programs

Hearing Program:	Screened	Passed	Referred	Eval by Physician
Preschool aged screened:	733	700	24	12
School aged screened:				
Special Education screened:				
Total Screened:	733	700	24	12

Vision Program:	Screened	Passed	Referred	Eval by Physician
Preschool aged screened:	725	668	49	26
School aged seen by physician:				64
Total Screened:	725	668	49	90

Immunizations

Vaccination Type	Number Administered
TB Test	155
Hep.A Adult	17
Hep.A Peds	110
Hep.A/Hep.B	40
Hib	99
HPV	49
Flu	105
Pcv7	155
Rotavirus	43
Dtap	39
Dtap/IPV	21
MMR	64
IPV	19
Td	0
Tdap	69
Varicella	103
Dtap/Hep.B/IPV	54

Vaccination Type	Number Administered
Pneumonia	6
Meningococcal MCV4	45
Zoster	38
Hep.B Peds	5
Hep.B Adult	8
H1N1	263
TOTAL	1352

- April 15: Immunization Action Plan Meeting, held at Lansing Community College. Attended by Marilyn Laurus, MCH Services Manager and Lisa Blackmer, RN.
- April 16: Region 4 Michigan Care Improvement Registry/Immunization Action Plan Meeting held in Owosso, MI. Attended by Lisa Blackmer, RN, Lisa Davis and April Mathis.
- April 29: Bay County Immunization Coalition Meeting, hosted by Lisa Blackmer, RN, at Bay County Health Department.
- June 11: Lisa Blackmer, RN, conducted her first Immunization Nurse Educator teaching session at Dr. Bodrie's office in Bay City.
- June 22: Immunization Nurse Educator Meeting, held in Lansing, MI. Attended by Lisa Blackmer, RN.
- The Immunization Division will be implementing a new clinical management software system beginning in July, 2010. This new software system will help digitize medical records for established clients and promote efficiency in the office and clinical setting.
- ARRA funding continues to allow Bay County adults with free/reduced cost immunizations that they could not access because of cost or lack of insurance coverage.

Laboratory

Number of Clients		Number of Tests	
April	314	April	506
May	317	May	511
June	502	June	674

Maternal and Child Health Services

The Maternal Child Services Manager attended the following:

- April 1: Nurse Administrator Forum, held in Okemos, MI.

- April 14: Saginaw Valley State University Advisory Committee for Nursing Meeting.
- April 14: Adult Needs and Resources Taskforce Meeting.
- April 19: Bay County Early Childhood Service Providers Meeting.
- April 21: Region VII Area Agency on Aging /Title V-Michigan Older American Community Service Employment Program (MOACSEP) Annual Meeting and Luncheon , held at the Horizons Conference Center in Saginaw, MI.
- April 23 and June 18: Great Start Collaborative Steering Committee Bi-monthly Meeting, held at Bay-Arenac ISD.
- May 11 and 12: Multi-State Learning Collaborative Training Sessions, held in Okemos, MI.

Maternal Infant Health Program (MIHP)

The MIHP staff attended the following:

- April 8: Child Death Review Team Meeting, held at the Bay County Health Department. Attended by Jennifer Don, MSW.
- April 10: Community Baby Shower, held at the Bay Arenac Intermediate School District. Attended by Marilyn Laurus, Maternal Child Health Services Manager, Jennifer Don, MSW, Brenda Holmes, RN, and Kathy Janer, RN, BSN.
- April 18: Fundraiser at the King Fish Restaurant in Bay City for "Safe Journey", a task force within the Great Start Collaborative, for a drug-free and alcohol free pregnancy.
- April 20: Bay County Food Summit, held at the Bay-Arenac ISD. Attended by Jennifer Don, MSW.
- May 13: Child Death Review Team Meeting, held at Bay County Health Department. Attended by Jennifer Don, MSW.
- June 29: Ethics and Pain Management, held at the Lincoln Center, Bay City. Attended by Jennifer Don, MSW.

Women Infant and Children Program (WIC)

	Certification	Education	Infant Evaluation	Infant Care - Reg. Dietician	Other	Priority Certification	Project FRESH	Recertification	TOTAL
April	56	120	42	29	56	65	1	270	639
May	48	127	40	33	90	78	0	337	753
June	61	168	51	37	109	88	1	317	832

HOUSING

- All of the patio doors are installed well ahead of our projected completion date. Minor finish work is needed on some of the doors, and a final inspection will be done.
- Seminars for the residents included, "Memory Loss", "Nutrition and Weight Loss", and "Fibromyalgia".
- Sue Hiltz, full-time temporary office clerk was given a pot luck good-by and many gifts from the residents.
- Tracy DesJarlais was granted the full-time permanent job as occupancy clerk.
- The director attended a joint conference with the Michigan Association of Housing Rehabilitation Officers and Michigan Housing Directors in May.
- Center Ridge Arms participated in the County shred day with 2 ½ bins of material that was shredded.
- We removed the old trees and sod from the islands in our parking lot and replaced that with rock and large planters.
- Hampton Township finished the sidewalk from Center Ave. to Meijers. A stand of old trees in front of Center Ridge Arms was removed for this purpose. The trees will be replaced by the Township. We also had to move underground sprinklers in that area.

JUVENILE HOME AND CHILD CARE SERVICES

No report submitted.

MSU EXTENSION

Agriculture and Natural Resources

- The Downtown Bay City Farmers Market opened on Thursdays on May 27, 2010, at last year's location next to the Chemical Bank drive through location on Washington Avenue. Beginning in July the Market will be open Tuesdays and Thursdays through the end of October.

Children, Youth, and Family Programs: Family Consumer Sciences, Family Nutrition Program, and Breast Feeding Initiative

- Under Building Strong Families parenting curriculum, a total of 53 home visits/visits at the Department of Human Services and participants homes in the second quarter of 2010. Extension Educator, Ann Arnold, chaired the local service providers meeting in February with 9 providers attending from the different agencies that service children 0-6 years of age. The speaker that presented was from the Bay Area Housing.
- For this past quarter there have been 27, six-hour trainings held for 243 relative-care providers under Great Start Orientation in Bay, Midland, Saginaw, and Genesee counties. These trainings consist of education in topics of health and safety, nutrition, positive behavior, first-aid, and CPR instruction. This contract with the ECIC (Early Childhood Investment Corporation) and the Great Start Collaborative ended on June 30, 2010.
- The collaboration between the Bay County Health Department, the American Red Cross, and MSU Extension on H1N1 education reached 2,137 students in Bay County with educational programs on disease prevention and hand washing. MSU Extension put together educational materials for the assembly sessions conducted in each school and follow up educational packets for each teacher to use in their classrooms to reinforce the educational message. We also provided each school with laminated wall posters to place in bathrooms and other hand washing locations to help remind children to wash their hands to stay health and prevent the spread of disease.
- There were a total of 176 participants, adults, seniors and children that completed the SNAP- Ed (Supplemental Nutrition Assistance Program) program. These lessons/one time presentations were held in participant's homes, Work First, Salvation Army, Delta College, the Teen Program, grade schools and Head Start classrooms. MSU Extension will be working with the Bay City Housing Commission and Division on Aging to educate and distribute Senior Project FRESH coupons to seniors, along with working with the Bay County WIC Department for the 2010 Project FRESH Program. At this time, we have 204 Project FRESH \$20 coupon books for the WIC clients. An additional 150 Project FRESH coupon books were received in Bay County for the Senior Project FRESH program, with the anticipation of applying for more.
- There were a total of 154 direct contacts through home visits, phone calls, and visits at the WIC office to support breast-feeding mothers. The Bay County Breastfeeding Club had 25 participants attend their monthly meetings. In April, Margaret Ervin, peer counselor, retired from her BFI position after working for MSU Extension-Bay County for 13 years. In May, Kim Langley, peer counselor, who worked for MSU Extension-Bay County for three years, resigned from her BFI position to spend more time with her family. At this time we are in the process of interviewing for a new breastfeeding program instructor.

Children, Youth, and Family Programs: 4-H Youth Programs

- In April, Bay County 4-H staff attended a two-day training on a curriculum called "WhyTry." WhyTry was founded by Christian Moore, who is recognized internationally as a leading advocate for at-risk youth. The WhyTry program was created to provide

simple, hands-on solutions for: dropout prevention, violence prevention, drug and alcohol prevention, truancy reduction, and increasing academic success. This program is to be implemented at the Bay County Juvenile Home as early as this summer.

- As reported in an early quarterly report, the Bay County Advisory Council conducted an item-drive to collect children and youth items for Hurley Medical Center in Flint. Those items that were collected were taken to the hospital and delivered to the children's unit. In total there were 75 items donated that includes scarves, blankets, sweat suits, skeins of yarn, Disney card games, boxes of crayons, pairs of socks, puzzles, baby toys, packages of pencils, pairs of gloves, movies, and much more.
- Bay County 4-H and Bay County Farm Bureau continue to collaborate for the benefit of our community. The Harvest for All chicken project began for the third year in a row. Farm Bureau provides 4-H youth and families with the opportunity to raise chickens at their homes with the intention of being harvested and donated to the Bay Area Women's Shelter or the Good Samaritan Rescue Mission. This year two clubs raised over 150 chickens in total to be donated to our community.
- Each year staff from Michigan 4-H Youth Development recruit and train Michigan families to host international visitors from various countries including Japan, Norway, Finland, Belize, Poland, and Australia. We are pleased to announce that in July, 60 Japanese youth between the ages of 12 and 16 will be traveling to Michigan. This year a Bay County 4-H family is hosting Moe, a 13-year-old female youth, who will be staying in their home through the end of August.
- In May, the Bay County 4-H program had the opportunity to participate in a new community event called "Kawkawlin Vintage Days." This was a great promotional opportunity for 4-H youth to show the community several of their livestock projects. Youth brought horses, sheep, goats, dogs, rabbits, chickens, and ducks to the Kawkawlin Township Hall for the public to see, touch, and ask questions about. Event goers also had the opportunity to make farm charm necklaces that taught about the components that make a great farm: water, corn, soybeans, animals, sunshine, soil, love, and plants.
- Community service continues to be an important part of the Bay County 4-H program. Youth have worked hard to help Camp Fishtails in Linwood get ready for their summer camp programs. 4-H youth spent an evening at the camp helping to rake leaves, clean cobwebs, pick up brush, and clean paths. Camp Fishtails is a 100 percent barrier-free, wheelchair accessible camp located on 67 acres. Several Bay County 4-H youth have participated in camping programs at Camp Fishtails.
- The Pork Quality Assurance (PQA) program is an important voluntary educational program for youth. In Bay County 37 youth became PQA certified by participating in an educational seminar to learn about their role as a pork producer. The purpose of the program is to reduce or eliminate volatile drug residues and increase/improve food safety. For youth who raise hogs to be sold during the Bay County Fair and Youth Exposition in the Bay County 4-H Livestock Auction, it is required that youth learn about essential swine care and management practices as it relates to their project.
- Bay, Clare, Gladwin, and Midland counties teamed up in June for "4-H Day at the Loons." This promotional opportunity gave 4-H youth from all four counties the

opportunity to come together to educate the public about 4-H programs. Game attendees saw a goat milking contest, got to decorate cup-cakes, had face painting, guessed the right feed for the animal, made farm charm necklaces, and much more. All 4-H youth from the four counties went on the field of Dow Diamond to say the 4-H Pledge. Nine youth, one leader, and two staff from Bay County 4-H participated in the event.

- In June 29 youth participated in an educational livestock workshop. The workshop was facilitated by 4-H adult and teen leaders. Youth attending the event had the opportunity to learn about how to care for their animals, breed specific information, and showing and fitting regulations. The workshop also had a hands-on component where youth learned how to handle the animal including showing. One benefit of this workshop is for youth to learn about an animal they may not currently own or work with, but may like to in the future.
- Exploration Days 2010 was a huge success! Six Bay County youth, 1 adult volunteer, and two staff attended Exploration Days. This event takes place over three days on the campus of Michigan State University where youth ages 11-19 have the opportunity to participate in nearly 300 fun, action-filled classroom and field trip sessions. During this event, youth are housed in three MSU resident halls, participate in 4-H appropriate campus activities (bowling, Children's Gardens, ice skating, swimming, etc.), and eat at the MSU cafeterias. This year's event the statistics looked like:
 - A total of 2,656 people attended; 2,024 were youth participants.
 - Twice as many girls attended than boys.
 - Nearly sixty percent have attended the event more than once; in fact, almost 10 percent have attended five or more times.
 - More than 54 percent have been in 4-H for four or more years.
 - Almost 290 session instructors/helpers offered 200 sessions.
 - Adult volunteers contributed at least 23,000 hours of their time to 4-H Exploration Days this year (and many used precious vacation days from work in order to volunteer their time and to sleep in hot muggy dorm rooms).

Economic and Community Development

- MSU Extension in collaboration with three Bangor Township schools successfully applied for three Blue Cross Healthy Community grants. The grants, which provide \$30,000 to each school, focus on health and nutrition education and obesity prevention. MSU Extension will support in and out of classroom programming with the Organ Wise Guys curriculum. MSU Extension will also support an educational program for parents and for the food service cafeteria in the schools. Only 17 grants were awarded across the state.

PERSONNEL & EMPLOYEE RELATIONS

No Report Submitted.

PUBLIC DEFENDER

No Report Submitted.

9-1-1

- Brent Rubis has successfully completed his training and is now able to work alone. Brent is now assigned to a regular work team and will continue to learn additional skills during his probation period and beyond. He will continue to receive training as all dispatchers do with the assistance of state training funds. We are all pleased to have Brent with us and expect good things from him in the future.
- Ryan Gale has returned from a one year military stint in Kuwait and Iraq. We couldn't be happier that he is finally back. Ryan is a 9-1-1 supervisor and his expertise and experience was certainly missed by all of us. Ryan looks great and it didn't take him long at all to get back in the swing of things here at Bay County Central Dispatch. We appreciate his service to our country.
- Emergency Management is now a Division of Bay County Central Dispatch 9-1-1. It just seems like a perfect fit. Chris Izworski is the Bay County Emergency Management Coordinator and a great deal of his time has been spent on radio communication, 800 MHz radio acquisition and warning notification systems. Because all of that falls under communication we like the idea of Chris working out of 9-1-1. The Emergency Operation Center is located right here at Bay County Central Dispatch. Chris is also tasked with more traditional roles of Emergency Management. It is a division that coordinates Bay County's homeland security and emergency management programs. The role of the Emergency Management Division is to mitigate, prevent, prepare for, respond to and recover from emergencies and disasters in order to save lives, protect the public's health, safety and property within Bay County. No matter what the size and scope all disasters are local. In most instances disasters are responded to without the assistance of state or federal assets. The Emergency Management Division provides leadership in coordinating the development of a sustainable all-hazard, regional approach to large-scale emergencies or disasters. The Emergency Management Division emphasizes an integrated process for establishing preventative measures, emergency operations, planning and training to minimize the impact of catastrophic events on the people, property, environment and economy of Bay County. As one might imagine, Chris Izworski has been keeping very busy.
- We recently received some really good news on our tower project. The State Historic Preservation Officer has determined our project will have no adverse effect on the Bay County Building. The 800 MHz Tower will be located on the roof of the Bay County Building as planned. Once completed, the ability to be interoperable with proper coverage is possible for several responding departments in Bay County. The coverage will be enhanced throughout the shoreline areas. This will be funded mainly by the Public Safety Interoperable Communications (PSIC) Grant Program. There was a competitive side of the grant and each region had the opportunity to submit competitive projects. There were 9.2 million statewide dollars available to the regions that submit competitive projects. Bay County is in Region 3 and our project was the top priority for Region 3. The 1.2 million dollar request is for 800 MHz interoperability. The request includes a tower for the State 800 MHz system. In addition to the tower several

transmitters and a six foot microwave dish is required. The PSIC Grant is 80% grant and the remaining 20% of the grant is a paid for with 9-1-1 funding.

Emergency Preparedness & Management Division

April

- District III Radio Test
- Attended Health Dept in-service day
- Met to discuss updating Continuity of Govt. Plans
- Met with Red Cross to work on Preparedness day.
- Assisted Communities develop project ideas for Hazard Mitigation Plan
- Attended HPN Meeting
- Co-conducted 800 MHz seminar to aid first responders in development of local templates
- Attended NWS Seminar.
- Attended Communications Exercise Meeting
- Conducted Hazard Mitigation Meeting
- Developed/reviewed 302 Site Plans
- Attended Regional IMT Subcommittee Meeting
- Trained Dispatch Staff on Teletask
- Conducted PIO EAG / JIC SOP update meeting
- Chaired Region Citizens Planning and Preparedness Committee
- Attended 911 Tech Committee Meeting
- Conducted Severe Weather Spotter Class
- Attended several MBS Airport Exercise Meetings
- Attended Regional First Responder Resource Committee
- Attended Regional Board Meeting
- Attended Fire Chiefs Meeting
- Dealt with several issues related to Hazard Mitigation Planning
- Met with Bay City Fire regarding Teletask
- Attended Communications Exercise workgroup
- Attended MBS Exercise TTX
- Attended GIS informational Meeting
- Promoted Severe Weather Week

May

- District III Radio Test
- Attended Regional Homeland Security Board Meeting
- Acquired GETS/WPS for EOC Staff and IMT Committee Members
- Met with LEPC Planning Sub-committee
- Dealt with several issues related to Hazard Mitigation Planning
- Met several times with the MBS exercise Design committee
- Prepared materials for MBS Exercise
- Updated Resource Directory
- Conducted MBS Exercise
- Conducted Final Hazard Mitigation Project Meeting with Community Members
- Met to discuss development of Continuity of Government Planning
- Attended Homeland Security Conference
- Reviewed and updated Human Service annex with Dept. Human Services
- Developed Regional Metrics
- Attended Dist 3 Meeting

- Conducted LEPC Meeting
- Met with Planning Committee for Tall Ships TTX
- Assisted various Bay County Agencies with ACJ development
- Attended Fire Chiefs Meeting
- Updated EOC Contact List
- Tested Incident Command Trailer Equipment
- Chaired LPT Meeting

June

- Attended Regional Board Meeting
- Dealt with several issues related to Hazard Mitigation Planning
- Submitted first draft Hazard Mitigation Plan to MSP-EMHSD for revisions
- Completed AAR-IP for MBS Airport Exercise
- District III Radio Test
- Attended Regional Exercise Planning Meeting
- Attended Tall Ships TTX
- Conducted LEPC subcommittee Meetings
- Attend Bay County IMT Meeting
- Attended Bay County Homeland Security Meeting
- Conducted Homeland Security Team Meeting
- Assisted several agencies in ACJ development
- Prepared for the Regional Communications Exercise
- Participated as lead County in Regional Communications Exercise
- Developed NIXLE SOP
- Met to discuss development of Continuity of Government Planning
- Conducted Bay County Facility Fire Drills
- Met with Kawkawlin Twp to discuss Hazard Mitigation Project idea
- Attended Regional Critical Infrastructure Committee
- Attended Fire Chiefs Meetings
- Attended Final Planning Conference for Saginaw River TTX "spiller thriller"
- Met with City of Auburn to discuss Public Warning Systems
- Attended Regional FY09 PJF Development Meeting
- Off-sight visit for Continuity of Operations Planning
- Completed review of typed resources in E-Team

Acronyms:

NWS= National Weather Service

IMT= Incident Management Team

NIMS= National Incident Management System

PEM= Professional Emergency manger

CERT= Citizens Emergency response Team

DPW= Department of Public Works

EOC = Emergency Operations Center

EOP= Emergency Operations Plan

NEHC= Neighborhood Emergency Help Center

EAG= Emergency action Guidelines

MSP EMHSD = Michigan State Police Emergency Management & Homeland Security Division

MEMAC = Michigan Emergency Management Assistance Compact

ISD = Intermediate School District

LEPC = Local Emergency Planning Team

LPT = Local Planning Team

HPN = Health Preparedness Network

HSEEP = Homeland Security Exercise and Evaluation Program

EMC = Emergency Management Coordinators
FSE = Full Scale Exercise
GIS = Geographic Information Systems
EAP Emergency Action Plan
PSAC = Public Safety Answering Center
TRANSCAER = TRANSportation Community Awareness and Emergency Response
EMPG= Emergency Management Program Grant
JIC = Joint Information Center
PJF = Project Justification Forms
T&EPW = Training & Exercise Planning Workshop
HST = Homeland Security Team Meeting
ACJ = Authorized Cost Justification Form
REMS = Readiness and Emergency Management for
Schools
EMNet = Emergency Management Network
ICS = Incident Command System
PSIC = Public Safety interoperability Communications
BSIR = Biannual Strategy Implementation Reports
WPS = Wireless Priority Service
GETS = Government Emergency Telecommunications System
AAR-IP = After Action Report – Improvement Plan

